

# **AGENSI PEKERJAAN SGR SDN BHD** (Co. No. 1338397-X) **JTKSM 898C SIRI 0466**

**Dated:** 14.09.2020

**Location :** Tun Aminah, Johor

**Job Title:** Lab Technician

**Department:** Technical

**Salary Offer:** RM 1300 – RM 1850

**Working days:** 5- 6 days per week

**Working hours:** 10 Hours

**OverTime:** (Applicable)

## **Additional Allowance:**

- Transport Rm 100.00 – Rm 200.00
- Attendance Rm 100.00

## **Job Description :**

### **The Employee Will:**

#### ▪ **Complete Calibrations**

Calibration technicians use various tools to calibrate electrical, mechanical, and electronic instruments and equipment. Their work ensures that recording, measuring, and indicating devices and equipment meet established standards and consistently produce accurate and reliable results.

#### ▪ **Conduct Routine Testing**

Routine testing allows calibration technicians to determine if instruments and equipment are performing within established ranges. Calibration technicians analyze test data to make decisions about the need for calibration, repair, and maintenance.

#### ▪ **Perform Maintenance**

Regular maintenance is sometimes required to ensure instruments and equipment meet performance and quality standards. Calibration technicians use systems and software to track, schedule, and perform maintenance tasks.

#### ▪ **Repair Equipment**

Calibration technicians contribute to the repair of instruments, equipment and control systems. They may repair these items themselves or provide support to other individuals and departments throughout the repair process.

- **Prepare Documentation and Reports**

Calibration technicians document service through reports and other paperwork. They prepare calibration certificates, data reports, and written recommendations for department heads and upper management.

**Job Requirement** :

**Responsibilities/Objectives:**

- Candidate must possess at least Diploma/Certificate in Electrical & Mechanical
- Fresh Graduates are encouraged to apply
- Preferably Junior Executive specialized in Maintenance/Repair (Facilities & Machinery) or equivalent.
- Transport & Attendance Allowance given
- Good working attitude , self-motived, discipline and able to work independently

**Require Date/Month** : Asap

**Prefer Languages** : Bahasa Malaysia,English,Mandarin

**Prefer Age** : Nil

## **Company Information**

**Industry** : Calibration Service

**Company size** : 51 - 100

**Dress Code** : Provided Uniform

**Working Hours / Days:** 8.00am – 6.00pm