

# **AGENSI PEKERJAAN SGR SDN BHD** (Co. No. 1338397-X) **JTKSM 898C SIRI 0466**

## **Company Introduction:**

Extensive manufacturing services include plastic injection mould design and fabrication, a wide range of injection tonnage and finishing processes, large scale production of printed circuit boards, automated assembly and final processes of packaging and logistics.

## **Office/Management Working day per week & hours**

5.5 day (Alternate Saturday)

Mon - Friday: 8.20 AM-6.00 PM

Saturday: 8.20AM-12.30PM

**Area:** Johor

## **Company Benefit:**

**Annual Leave:** 12 Days

**Public Holiday:** 14 Days

**Additional:** AWS / Bonus: Bonus & Incentive (Depend company profit)

**Allowance:** Night shift allowance for shift workers

**Medical/Insurance benefits:** Staff Insurance Benefits

**Others:** Parking /Uniform /Canteen/Birthday Gift

**Title:** Planner Asst Manager

**Position:** Assistant General Manager / General Manager

**Salary Range:** Rm5800 – Rm9500

**No of Pax Require:** 1 pax

## **Requirement**

- Candidate must possess at least a Diploma or Advanced/Higher/Graduate Diploma in any field.
- At least 5 year(s) of working experience in Managerial post and on supply chain.
- Preferably managers specializing in Manufacturing/Production Operations or equivalent.
- Applicants should be Malaysian citizens or hold relevant residence status.
- Full-Time positions available.

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## **Job Description**

1. Prepare monthly capacity report for review machine, tool and line capacity.
2. Review manpower base on capacity report and update to management.
3. Review customer forecast and PO for planning job order.
4. Prepare exposure report and review with customer for any change or cancel of order.
5. Update AOS report to customer if any support issue.
6. To responsible for Production Planning.
7. To optimize the machine utilization and material control.
8. Knowledge in MRP, ERP, SAP or equivalent system.
9. To communicate with other Departments on all job related issues.