

AGENSI PEKERJAAN SGR SDN BHD (Co. No. 1338397-X) **JTKSM 898C SIRI 0466**

Dated: 08.09.2020

Location : Johor

Job Title: General Worker

Department: Production

Salary Offer: RM 1200 – RM 1850

Working days: 6 day per week

Working hours: 8 hours per day

Age : 20-50

OverTime: (1.5)

Working Condition: Standing/Sitting/Dusty/Etc

Time: 9.00am – 6.00pm

Additional Allowance:

- Transport Rm 150.00
- Attendance Rm 300.00
- Meal Rm 100.00

Full / Part Time / Contract : Long Term

As this is a small company, all staff must be able and willing to assist in a range of activities

Job Description : **General Worker**

The Employee Will:

- Be motivated and enthusiastic about all aspects of the role and keen to take on responsibilities.
- Enjoy a challenge and be able to work under pressure to meet tight deadlines.
- Be highly organized, with excellent time management skills, attention to detail and an ability to work independently and well with a team to complete a set task.
- Be able to communicate in fluent English and read instruction in English.
- Be able to do basic ,athematic calculation
- Has experience working in manufacturing industries

Job Requirement :

Responsibilities/Objectives:

- Be able to perform moderate to heavy lifting, be able to work in physically demanding environment.
- Ensure all employees abide by the safety regulations.
- Responsible to keep line clean of any debris at all times
- Review work order for assembly instruction
- Working along with the Technicians
- Update production metrics on hourly production whiteboard
- Assist paperwork for line checks, and quality checks
- Obey instruction from Line Leader/Technicians to bring additional components for production line as needed
- Perform other duties as needed or assigned
- Possess own vehicle
- Applicants must be willing to work in Desa Cemerlang.

Company Information

Industry : Forklift, Material Handling Equipment Services

Dress Code : Formal

Working Hours / Days: 9.00am – 6.00pm

Benefits : Medical claim up to Rm800 per annual, etc